

**SILVERWOOD SCHOOL**  
14000 Central Valley Road, NW, Poulsbo WA 98370  
Phone: (360) 697-7526 Fax: (360) 697-7537  
E-mail: [office@silverwoodschool.org](mailto:office@silverwoodschool.org)  
<http://www.silverwoodschool.org>

**Application for Employment**

**PLEASE E-MAIL OR FAX YOUR APPLICATION ALONG WITH YOUR COVER LETTER AND RESUME.**

Today's Date \_\_\_\_\_

Will you need assistance in completing this application? \_\_\_\_\_

Name \_\_\_\_\_  
(previous or other surname(s) reflected on employment or educational records)

Social Security No. \_\_\_\_\_

Address \_\_\_\_\_  
(Street, City, State, Zip)

Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

**Position Sought:** Full Time \_\_\_\_\_ Part Time \_\_\_\_\_

**EDUCATION - High School** \_\_\_\_\_ City/State \_\_\_\_\_

**Colleges &/or Universities** - Degree, Year Rec'd, City/State, Dates of Enrollment, Date Graduated :

1. \_\_\_\_\_

2. \_\_\_\_\_

**Employment History** (List Most Recent First)

1. School/Company/Agency \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Job Description \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

2. School/Company/Agency \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Job Description \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

3. School/Company/Agency \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Job Description \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

4. School/Company/Agency \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Job Description \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**Administrative Responsibilities** \_\_\_\_\_

\_\_\_\_\_

**Computer Literacy** - Please list computer equipment and software with which you have experience:

**Other Experience** Contributing to Professional Qualifications:

**Community & Service** Work or Involvement:

**Professional Organizations** and Honors:

How Did You Learn About Silverwood School?

**References (Include written recommendations if available)**

Name, Position, Relationship to Applicant, Telephone No.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

**Employment Eligibility** - If hired, can you provide documents to verify your eligibility to work in the United States?  Yes  No

Can you accomplish the position for which you have applied with or without reasonable accommodations?  Yes  No

Have you been convicted of a felony?  Yes  No

Are you currently certified in First Aid? \_\_\_\_\_ CPR? \_\_\_\_\_

**AUTHORIZATION TO OBTAIN AND RELEASE INFORMATION**

I understand that any omissions on this application may prevent my application from being evaluated. I authorize Silverwood School, for which I have completed an employment application and/or resume, to check my references to obtain information from my prior employers and educational institutions, and to take other actions to investigate any information provided in my employment application, and to obtain information relevant to evaluating my qualifications and fitness for a teaching position including a criminal records check. I authorize all governmental agencies to provide information about my criminal records to the School.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please mail and or email the completed application, together with a letter of interest, a current resumé, and any written references. E-mail applicants must sign their application upon visiting Silverwood School.

**Statement of Nondiscrimination Policy: Silverwood School does not discriminate on the basis of race, color, national origin, religion, ethnicity, gender or sexual orientation, in employment or in the administration of its educational program, admissions policies, financial aid program, or other school-administered programs.**