

# **SILVERWOOD SCHOOL FIELD TRIP DRIVER REQUIREMENTS**

Volunteers who drive and transport children other than their own on Silverwood School field trips must provide the office with the following information prior to driving on field trips. Drivers whose insurance has expired or does not meet the below minimum limits or have had traffic violations within the last three years will not be able to drive on school field trips due to restrictions placed upon Silverwood by its own insurance carrier. Failure to disclose traffic violations could be grounds for losing the privilege of driving on field trips.

Drivers should be aware that the office only keeps information that is current and shreds insurance information that has expired. As most policies expire every six months, drivers should submit their information each time they re-new their insurance policies. Thank you for putting up with this cumbersome requirement!

In the case of an accident, the driver's insurance will be used first.

- Provide the office with proof of current insurance, including expiration date of policy.
- Provide the office with proof of the following insurance minimum liability limits:
  - \$100,000 Bodily injury
  - \$300,000 Bodily injury per accident
  - \$ 50,000 Property damage (\$100,000 is highly recommended)
- Report any traffic violations that have occurred within the past 3 years to the office.
- Submit a Washington State Patrol form (required of all volunteers).

Silverwood staff appreciates the dedication and gift of time that our field trip drivers give so willingly. Experiential education is an important part of the Silverwood experience and our drivers are a big part of making it possible. Thank you!