

# SILVERWOOD SCHOOL

## Application for Employment

Today's Date\_\_\_\_\_

Will you need assistance in completing this application?\_\_\_\_\_

Name\_\_\_\_\_

\_\_\_\_\_  
(Previous or other surname(s) reflected on employment or educational records)

Social Security No.\_\_\_\_\_

Address\_\_\_\_\_

(Street, City, State, Zip)

Telephone\_\_\_\_\_ E-Mail\_\_\_\_\_

### Position Sought

Full Time\_\_\_\_\_ Part Time\_\_\_\_\_ Substitute\_\_\_\_\_

Teaching Level \_\_\_ (Primary – 1-3) \_\_\_\_ (Intermediate – 4-6) \_\_\_Both/either

### Subjects Qualified to Teach:

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**EDUCATION** - High School \_\_\_\_\_ City/State \_\_\_\_\_

**Colleges &/or Universities** - Degree, Year Rec'd, City/State, Dates of Enrollment, Date Graduated :

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**Certification**\_\_\_\_\_ (Number)\_\_\_\_\_ (State Granting)

\_\_\_\_\_ (Number)\_\_\_\_\_ (State Granting)

Endorsements\_\_\_\_\_

\_\_\_\_\_

**Employment History** (List Most Recent First)

1. School/Company/Agency \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Job Description \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

2. School/Company/Agency \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Job Description \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

3. School/Company/Agency \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Job Description \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

4. School/Company/Agency \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Phone \_\_\_\_\_

Position \_\_\_\_\_ Dates of Employment \_\_\_\_\_ to \_\_\_\_\_

Job Description \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**Professional Experience - Subjects Taught**

Subject \_\_\_\_\_ Grade or Ages \_\_\_\_\_

Subject \_\_\_\_\_ Grade or Ages \_\_\_\_\_

Subject \_\_\_\_\_ Grade or Ages \_\_\_\_\_

**Significant Field Trip Experience**

Trip location & theme \_\_\_\_\_ Grade or Ages \_\_\_\_\_

Trip location & theme \_\_\_\_\_ Grade or Ages \_\_\_\_\_

Trip location & theme \_\_\_\_\_ Grade or Ages \_\_\_\_\_

**Activities Sponsored**

Activity \_\_\_\_\_ Level \_\_\_\_\_

Activity \_\_\_\_\_ Level \_\_\_\_\_

Activity \_\_\_\_\_ Level \_\_\_\_\_

**Administrative Responsibilities** \_\_\_\_\_

\_\_\_\_\_

**Computer Literacy** - Please list computer equipment and software with which you have experience:

**Other Experience** Contributing to Professional Qualifications:

**Community & Service** Work or Involvement:

**Professional Organizations** and Honors:

How Did You Learn About Silverwood School?

**References**

Name, Position, Relationship to Applicant, Telephone No.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

**Placement File** - Do you have a current placement file(s)? \_\_\_\_\_ Yes \_\_\_\_\_ No  
I have requested a copy of my placement file be sent to Silverwood School. \_\_\_ Yes \_\_\_ No

**Employment Eligibility** - If hired, can you provide documents to verify your eligibility to work in the United States? \_\_\_ Yes \_\_\_ No

Can you perform the essential duties for the position for which you have applied with or without reasonable accommodations? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you currently certified in First Aid? \_\_\_\_\_

Are you currently certified in CPR? \_\_\_\_\_

**AUTHORIZATION TO OBTAIN AND RELEASE INFORMATION**

I understand that any omissions on this application may prevent my application from being evaluated. I authorize Silverwood School, for which I have completed an employment application and/or resume, to check my references to obtain information from my prior employers and educational institutions, and to take other actions to investigate any information provided in my employment application, and to obtain information relevant to evaluating my qualifications and fitness for a teaching position including a criminal records check. I authorize all governmental agencies to provide information about my criminal records to the School.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please mail and or email the completed application, together with a letter of interest, a current resumé, and any pertinent transcripts or school records to:

Silverwood School  
14000 Central Valley Rd. NW  
Poulsbo, WA 98370

[office@silverwoodschool.org](mailto:office@silverwoodschool.org)

\*email applicants must sign their application upon visiting Silverwood School.

**Statement of Nondiscrimination Policy**

**Silverwood School does not discriminate on the basis of race, color, national origin, religion, ethnicity, gender or sexual orientation, in employment or in the administration of its educational program, admissions policies, financial aid program, or other school-administered programs.**